



10 October 1963

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**MEMORANDUM FOR:** Executive Director  
Deputy Director (Intelligence)  
Deputy Director (Plans)  
Deputy Director (Science and Technology)  
Deputy Director (Support)

**SUBJECT:** Relationships Between DD/I and DD/S&T

The recent transfer of OSI to the Directorate of Science and Technology necessitates a statement of respective responsibilities of the DD/I and DD/S&T in certain areas. The following guidelines apply:

1. It is essential that this organizational change enhance the free flow of basic intelligence information and exchange of substantive views between the DD/I and DD/S&T at all levels. Well-established working relationships exist and will be encouraged to ensure that all appropriate substantive information and viewpoints are available and considered in connection with the production of finished intelligence of all types.
2. Over-all responsibility for production and publication of finished intelligence, and its dissemination outside of CIA, remains assigned to the DD/I.
3. The DD/S&T carries the basic responsibility for the production and publication of scientific and technical intelligence. Dissemination outside of CIA will have prior DD/I coordination.
4. The DD/I carries the basic responsibility for the integration of scientific and technical intelligence produced by DD/S&T with other types of intelligence in the development of finished intelligence.
5. The DD/I will coordinate all finished intelligence which incorporates scientific and technical material with the DD/S&T prior to dissemination outside CIA, using existing channels for this coordination.

6. Scientific and technical intelligence material will be routinely provided to the DD/I who will thus have an opportunity to fuse it with other types of intelligence in more broadly based CIA publications. This advance coordination will also ensure that the substantive views of all relevant DD/I analytical components will continue to be available to the Office of Scientific Intelligence. The DD/I will designate a senior officer to ensure that these comments are provided promptly to OSI so that an efficient production effort can be sustained. This provision for review of S&T intelligence will also encourage the normal and extensive exchange of draft reports between analysts.

7. Production of S&T intelligence reports, especially as they support National Intelligence Estimates and Current Intelligence or other CIA memoranda, will be scheduled so as to be responsive to DD/I needs.

8. OSI will continue to prepare draft contributions to pertinent National Intelligence Estimates, and will provide them to ONE and other interested offices of the DD/I. The same draft contributions will also be provided to the relevant USIB committees, where such drafts often form the basis for community agreement which is subsequently provided by the committees to ONE. These draft contributions will be clearly identified as DD/S&T working papers, so as not to be confused with final Agency positions.

9. It is essential that OCI and WDC continue to receive vigorous and effective support from the DD/S&T on current and national intelligence matters. The AD/ST will designate a senior officer to ensure that this support is rendered to OCI, ONE, and other elements of the DD/I.

10. The DD/S&T will act as the immediate link between the DCI and the USIB scientific committees, GMAIC, JAEIC, and SIC, while recognizing that these committees are elements of USIB and are not subordinate to either DD/I or DD/S&T. The DD/S&T will take the initiative in preparing briefing memoranda and position papers for the DCI on matters arising out of those committees, and will coordinate such matters with the DD/I.

11. The DD/I is responsible for establishing the CIA position on all USIB matters. He will rely heavily on the DD/S&T in framing the Agency position on matters which are primarily scientific and technical and will

ensure that unresolved substantive differences between DD/SE-T and Board Estimates are clearly evident. The DD/I will furnish the DD/SE-T with copies of all pertinent USIB briefing memoranda for the DDCI and DCI.

Marshall S. Carter  
Lieutenant General, USA  
Deputy Director

cc: Inspector General  
Legislative Counsel  
Comptroller  
D/DCI/NIFE  
O/DCI (Mr. Elder)